

**River  
East is  
seeking a  
Social  
Worker  
Substitute  
for the  
2018/2019  
school  
year.**

**Qualifications**

Minimum Qualifications

A Bachelor's Degree in Social Work (Master's Degree in Social Work strongly preferred), a current Minnesota Board of Social Work License and a valid School Social Work License, issued by the Minnesota Department of Education.

Knowledge, Skills and Abilities

- Knowledge of positive behavioral interventions.
- Knowledge of group counseling techniques with children and/or youth.
- Knowledge of community resources and social services.
- Knowledge of the diagnosis and treatment of mental health concerns.
- Ability to provide competent social work services, crisis intervention, and referral services to students and other persons of diverse cultural, ethnic, racial and socioeconomic backgrounds.
- Ability to conduct formal and informal assessments consistent with school-based practice.
- Ability to work efficiently, effectively and cooperatively with multidisciplinary teams.

**Responsibilities**

Essential job functions include, but are not limited to, the following fundamental duties. The actual duties performed will depend on the type of position (i.e. parent-infant, inclusion, etc.):

- Assess student functioning, both formally and informally, incorporating data from multiple sources across settings.
- Provide appropriate social work services to individuals and groups and their families.
- Consult with parents, teachers, and administrators to develop intervention strategies to enhance school success.
- Identify, mobilize and coordinate family, school and community resources to enable children to receive maximum benefit from their educational program.
- Facilitate problem-solving meetings between families and the school.
- Provide crisis intervention services for students.
- Provide consultation to school personnel regarding home, neighborhood and community conditions affecting student well being.
- Serve as a resource to school staff regarding identification and reporting of child abuse and neglect.
- Serve as the school contact person for students who are homeless.
- Consult and collaborate with community agencies and other mental health professionals to coordinate services.
- Participate in multidisciplinary teams.
- Attend and participate in individual, group and all social work staff supervision meetings, as well as, District mandated training as assigned.
- Assist in resolving truancy concerns.

- Maintain records in a manner consistent with District practices.
- When serving students in Special Education, engage in proper due process procedures.
- Uphold the ethical standards of the Social Work profession.
- Contribute to the District's inclusive workplace efforts by fostering a safe, welcoming and respectful environment.
- Perform other related duties as assigned which may include program development, supervision of teaching assistants, management of programs for emotionally and behaviorally disordered students and resource development for students.

- **Equal Employment Opportunity**

Saint Paul Public Schools is an equal opportunity employer and supports an inclusive workplace environment.

**Equity Statement**

SPPS is committed to eliminating racial disparities and predictability in achievement and to a workforce which embodies this commitment.

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