



**MSSWA Fall Conference
Vendor/Exhibitor/Sponsor Form**

Agency Name: _____ Phone: _____

Agency Address: _____

Contact Person _____

Email _____ Fax _____

Description of Products/Services: _____

The cost for being an **Exhibitor/Vendor** is **\$250.00** per table and includes one lunch.

Each exhibit comes with an 6 ft X 3 ft table with covering/skirting (when available) and 2 chairs.

I would like to reserve _____ table(s) for the conference. _____ I need electricity.

I would like to reserve additional lunches for # _____ of people @ \$30 each.

Minnesota School Social Workers Association (MSSWA) **Conference GOLD Sponsorship Package – \$1,000.**

I would like to be a sponsor for the MSSWA Conference _____.

Gold Sponsors Receive:

- Vendor/exhibitor booth (2 spaces) at the conference (noted above).
- A two page 8.5x11 or smaller pre-printed informational piece to be distributed to all attendees in the conference packet, provided by sponsor.
- Full page advertisement in final conference program, provided by sponsor.
- Special acknowledgements – verbal recognition during the conference welcome, signage during the registration process, a special “thank you” in the final program, and contact information and promotional description listed in the conference materials.
- Special sponsor conference reduced registration rate of \$100.00 / sponsor available for additional sponsor who wish to attend conference sessions (for 1).

Minnesota School Social Workers Association (MSSWA) **Conference SILVER Sponsorship Package - \$750.**

I would like to be a sponsor for the MSSWA Conference _____.

Silver Sponsors Receive:

- Vendor/exhibitor booth (1 space) at the conference (noted above).
- A one page 8.5x11 or smaller pre-printed informational piece to be distributed to all attendees in the conference packet, provided by sponsor.
- Special acknowledgements – verbal recognition during the conference welcome, signage during the registration process, a special “thank you” in the final program, and contact information and promotional description listed in the conference materials.
- Special sponsor conference reduced registration rate of \$100.00 / sponsor available for additional sponsor who wish to attend conference sessions (for 1).

Minnesota School Social Workers Association (MSSWA) **Conference BRONZE Sponsorship Package - \$500.**

I would like to be a sponsor for the MSSWA Conference _____.

Bronze Sponsors Receive:

- Vendor/exhibitor booth (1 space) at the conference (noted above).
- A one page 8.5x11 or smaller pre-printed informational piece to be distributed to all attendees in the conference packet, provided by sponsor.
- Special acknowledgements – verbal recognition during the welcome reception, a special “thank you” in the final program, and contact information and promotional description listed in the conference materials.

Additional Opportunities:

_____ Scholarship Donations – *Value \$250 or greater*

_____ Prize Drawing Donations – *Value \$250 or greater*

_____ Additional Promotional Opportunities – *Goods for conference registrants (250 minimum donation) – Note pads, reusable conference bags, pens, stress balls, key chains, water bottles, candy...*

Notes for Exhibitors/Vendors

- * Set up time begins one hour before the first conference session.
- * Please be aware that the hotel and MSSWA are not responsible for booths left unattended.
- * An e-mail confirmation and directions will be sent after receipt of this form and payment.
- * Questions during the conference? Go to the MSSWA registration table.
- * Electricity may be available at some of the exhibit spaces.
- * We will have approximately 200-250 people attending the conference.

Please return this form, payment, and any promotional materials to be included (if applicable) to:

Dan and Tony Porter
762 Meyer Street North
Maplewood, MN 55119
Cell #(612) 803-2722
mplstonyjoel@gmail.com

Make checks payable to: **MSSWA**

Total amount enclosed: _____

Please contact MSSWA Conference Coordinator, Tony Porter at (612) 803-2722 or mplstonyjoel@gmail.com for more information related to contributions or additional sponsorship opportunities.